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## Approved Fire Door Centre

### What is a BWF Approved Fire Door Centre?

A BWF Approved Fire Door Centre is a trade or retail outlet that is approved to sell fire doors and compatible components by the BWF.



### What is the BWF-CERTIFIRE Fire Door & Doorset Scheme?

The BWF-CERTIFIRE Fire Door & Doorset Scheme was established by a group of Prime Fire Door Manufacturers aiming to increase the standards of fire doors across the supply chain. The Scheme has now grown to over 180 members and now includes Licensed Converters, Suppliers of Certificated fire door components and BWF Approved Fire Door Centres.

### Aims of the Scheme

- To help members increase their market share and improve their profitability
- To increase and maintain the standard of fire doors sold in the UK
- To educate the construction industry on the importance of third party certification of fire doors.

### Benefits of Scheme Membership

- Certification proves your commitment to producing high quality safety products
- You will have an advantage over your non-certificated competitors
- Your company will be listed in the Scheme Directory (print run 5,000) and on the BWF website
- You will be able to benefit from the Scheme's promotional activities
- You can influence the strategic direction of the Scheme through the Scheme meetings
- The BWF will refer specific local enquiries to you.

### Scheme Rules

1. All staff involved in the sale of fire doors must complete a half day training session with at least 2 staff passing the written test.
2. Refresher training must be completed every 2 years.
3. You must stock a complete list of compatible components for the fire doors you sell. These components must match those specified in the fire doors installation instructions.
4. You must pass a yearly audit (no cost)

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## What are the requirements

### Training

All staff involved in the sale of fire doors are required to undertake training by the BWF trainer. The training takes about half a day and can be done in branch or at a local training facility. The training covers the following topics

- What makes up a fire door?
- Why is compatibility of fire doors so important?
- What is fire door certification?
- How are fire doors tested?
- What are the building regulations that impact of fire doors?
- How to maximise the sale of a fire door?

Following the training, all attendees take a 15 question multiple choice test, with an 80% mark required to pass.

Refresher training is required every 2 years. This is an advanced course that goes into more detail on these topics and time is always allowed for a discussion on any difficulties the trainees have encountered in selling fire doors since the initial session.

### Stock Certificated Components

To become a BWF Approved Fire Door Centre you must stock CERTIFIRE Approved components for the products you sell. This includes

- Door leaves
- Door frames
- Hinges
- Locks and latches
- Door closers
- Intumescent seals

We also recommend that you stock Certifire Approved:

- Panic hardware
- Smoke seals
- Acoustic seals

### Costs

Training (per person, minimum 8 per session)*	£40
Yearly Subscription	£250

\* If you are unable to provide 8 people for a training session then the Scheme manager will organise a joint session with another company at a local training centre.

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Application for BWF Approved Fire Door Centre

**Contact Details**

Company Name .....  
Address .....  
..... Post Code .....  
1<sup>ST</sup> Contact ..... Position .....  
2<sup>nd</sup> Contact ..... Position .....  
Telephone ..... Fax .....  
e-mail ..... Website .....  
Factory Address (if different) .....  
.....

**How Many staff do you have that are involved in the sale of fire doors or components ..... Please list**

**Name**

1.....2.....3.....  
4.....5.....6.....  
7.....8.....9.....  
10.....11.....12.....

**Please list your suppliers of the components listed below**

Door leaf .....  
Door Frame .....  
Hinges .....  
Lock & Latch .....  
Door Closers .....  
Panic Hardware .....  
Intumescent seals .....  
Smoke & Acoustic seals.....  
Glazing Systems .....

We hereby apply to the BWF-CERTIFIRE Fire Door & Doorset Scheme for membership as a BWF Approved Fire Door Centre. We agree to follow the Scheme's rules.

Signed ..... Date .....

Name ..... Position .....

Please return completed application to,  
The Scheme manager, BWF, 55 Tufton St, London, SW1P 3QL  
or by fax 0870 458 6949