

BWF Process Efficiency Award 2021

Entry Form

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Implementing lean processes maximises value for money, quality and speed of delivery. The BWF Process Efficiency Award recognises exceptional projects of this kind that have improved business performance.

Judging Criteria

You can enter the BWF Process Efficiency Award for:

- The company as a whole;
- An individual for their specific contribution/leadership;
- A specific initiative undertaken by the company.

The Award will be judged against any of the following criteria:

- **Clear thinking** – A solution to a clearly defined and well understood problem;
- **Measurable results** – Measured evidence that efficiencies have been made;
- **Commitment** – Clear methodology and a well-managed process;
- **Adding value** – Demonstrating a contribution to bottom line results.

Entry Requirements

To enter complete this Award entry form and submit with the following information:

- No more than 500 words about the initiative/company/individual that shows how the entry meets the judging criteria;
- Other supporting documentation or financials which outline the process efficiencies made;
- Photographs and any applicable technical drawings. All photographs and/or drawings to be sent in a separate digital file - either jpeg or eps format;
- If you are submitting an individual entry, please include a photograph of the entrant.

Entry Rules

- Entries are invited for clear thinking, measureable results, commitment and adding value to a business by the introduction of lean processes. Lean processes are those focused on providing customers with the best possible products at the best possible prices, at the best possible quality levels and at the best possible delivery times.
- You can submit an entry for an individual, company or project/initiative.
- For each Award category you can submit up to two entries per company. However, the same project, initiative and/or individual cannot be nominated again in another Award category.
- Nominations can be made directly by the company, or you can nominate another individual or company.
- Previous winners cannot submit another application where the nature of the entry is the same as the previous entry.
- Entry forms must be received by **no later than 17:00 on Friday 10th September 2021**
- There is no Award entry fee and all shortlisted entries will receive a complimentary ticket to the annual Awards Dinner, thanks to our generous sponsors.
- The BWF cannot accept any responsibility for the loss or damage to entries.
- Judges' decisions are final and no correspondence or discussion will be entered into regarding the selection process.
- By submitting this Award entry form you are giving the BWF permission to use images and details of the entry to promote the Awards and provide examples of best practice on the BWF website and across associated PR.

Awards Presentation

The BWF Process Efficiency Award will be presented at the BWF Awards Dinner on the evening of Friday 26th November 2021 at the Kimpton Fitzroy London. Shortlisted entries will be notified of their success at least one month in advance and they will receive two complimentary tickets to the Awards Dinner so they can celebrate their success and be there to accept the Award should they win the category. Additional tickets to the Awards Dinner will be available for friends and colleagues and you will be notified of how to book these.

Entry Form

Please complete and return this entry form together with your supporting evidence by email with the subject title 'BWF Awards' to Kyle Johnson - BWF Membership and Training Administrator - bwf@bwf.org.uk

--OR--

By post to **BWF Awards, British Woodworking Federation, The Building Centre, 26 Store Street, London, WC1E 7BT**

(please note that images will still need to be provided in an electronic format)

If you have any questions please don't hesitate to contact us on 0207 307 6424.

1. Company or Initiative Entry

Please enter the details of the company/initiative you wish to nominate for this Award:

Company:

Initiative Title (if applicable):

Address:

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Contact Name:

Job Title:

Contact Tel No:

Contact Email Address:

If you are NOT from the company being nominated, please fill in your details:

Full Name:

Job Title:

Company (if different from above):

Address (if different from above):

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Contact Tel No:

Contact Email Address:

2. Supporting Evidence

In no more than 500 words please explain why you have nominated the initiative, individual, or company for the Process Efficiency Award:

Please forward any additional documentation, financials or photographs separately to support your Award entry when you submit this form.

Award entries must be received by 17:00 on Friday 13th September 2019.

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